



Branch Update

Vol. 21, No. 2

January 2008

Introduction

Happy New Year! I hope that you all enjoyed your Christmas holiday with family and friends.

This newsletter can also be found on-line at www.nlta.nl.ca. Just click on "Publications" and then go to "B" for Branch Update.

If you have any comments, questions, or suggestions for the Branch Update, please contact me at the NLTA Office at Extension 222 or via e-mail: gcostello@nlta.nl.ca.

Geralyn Costello
Executive Assistant - Administration

Joint Council Meeting

The second regular Joint Council meeting for this year will take place on Friday (all day) and Saturday, April 4-5, 2008, at the **Holiday Inn in St. John's**. You will receive a registration form and other information on this meeting approximately one month prior to the meeting date.

Branch Registration and Audit

There are still several branches who have not yet submitted their final branch registration for 2007-08 and/or their audit for 2006-07. Please ensure that these forms are completed and forwarded to the NLTA Office as soon as possible. **Please note that both forms must be received in order for branch representatives to**

attend meetings of the Association including Joint Council.

Contact with Substitutes

Although the deadline date for the registration of substitute teachers was **January 15**, registration forms may still be forwarded to the NLTA Office for reimbursement. The registration procedure is included in your Branch Operations Manual and the registration forms can also be downloaded from the Branch Operations Manual section on the NLTA website.

Important Dates/Deadlines 07-08

February 1, 2008

Deadline for receipt of applications for Educational Leave. Teachers must make prior application to the school board.

March 2-8, 2008

Education Week

March 31, 2008

Deadline for the Centennial Fund Award nominations.

April 1, 2008

Deadline for Johnson Bursary applications.

April 30, 2008

Deadline for Deferred Salary Leave applications and year-end contract resignations.

May 11-17, 2008

Branch Election Week

Retirement Scrolls and Pins

NLTA policy states that any teacher (or school board director/assistant director) who has been a member of the Association for over 20 years and who has accumulated over 20 years of teaching in the province is entitled to a Life Membership Scroll, and those who have taught for less than 20 years will receive an Honourable Retirement Scroll.

Scrolls should be ordered well in advance of the date you will require them. When ordering the scrolls, please ensure that you have included the teacher's name as he/she wishes it to appear on the retirement scroll; whether the person has taught for 20 years or more in the province; and the teacher's retirement date. (The order form is located in the FORMS section of your Branch Operations Manual and can be downloaded from the Branch Operations Manual section on the NLTA website.)

Please also ensure that you include in the list of retiring teachers any **substitute teachers** who may be planning on retiring this year. Scrolls and pins should be ordered for them, and they should then be included in any branch function honouring retiring teachers.

A REMINDER TO TREASURERS: The Association will reimburse your branch up to \$23 per retiree and retiree's guest for the cost of meals provided at your retirement banquet. The appropriate reimbursement forms can be obtained from the Branch Operations Manual or on the website.

NLTA Kilometrage Rate

For those of you who travel on NLTA business, please note that the kilometrage rate for December 1, 2007 to February 29, 2008 is 48.3 cents per kilometre.

Something To Think About . . .

If there is anything I would like to be remembered for it is that I helped people understand that leadership is helping other people grow and succeed. To repeat myself, leadership is not just about you. It's about them.

(Jack Welch, former CEO of General Electric Co.)

Branch Update is published three times a year by the Branch Operations Office of the NLTA. For further information on any items dealt with in this publication, please contact:

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